



Notice of the Annual General Meeting

NOTICE IS HEREBY GIVEN that the 23rd Annual General Meeting of the INVESTMENT MANAGEMENT ASSOCIATION OF SINGAPORE (IMAS) will be held via Zoom on 30 September 2020 at 3:30pm, for the following purposes:

ORDINARY BUSINESS

1. To receive and adopt the Accounts and the Committee Reports for the year ended 30 June 2020 together with the Auditor's Report thereon. (Resolution 1)
2. To approve the Budget for the financial year ending 30 June 2021. (Resolution 2)
3. To re-appoint PricewaterhouseCoopers LLP as auditors for the financial year ending 30 June 2021. (Resolution 3)
4. To elect Members to the Committee pursuant to Clauses 38, 39 and 40 of the Constitution of IMAS. (Resolution 4)
5. To transact any other business. (Resolution 5)

For and On Behalf of the Committee
Lim Shyong Piau
Secretary
Singapore, 27 August 2020



Notice of the Annual General Meeting

Notes:

1. This Notice of Annual General Meeting is available on the IMAS website and is accessible via http://www.imas.org.sg/home/event_detail/290
2. In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the Annual General Meeting:
 - a. A member will not be able to attend the Annual General Meeting in person. A member may only attend the Annual General Meeting by observing and listening to the proceedings of the meeting by electronic means. The details are attached in Appendix 4.
 - b. A member may submit questions to IMAS via email at juliet_lee@imas.org.sg. The questions must reach IMAS **no later than 15 September 2020** (at least 14 days prior to the Annual General Meeting).
 - c. All substantial and relevant questions will be addressed by the committee Chairman prior to, or at, the Annual General Meeting. The responses, if made before the Annual General Meeting, will be sent to members via email.
3. Pursuant to Clause 32: A Regular Member who is attending the above meeting shall appoint a proxy to attend and vote in its place. The *Appointment of Representative* Form (Appendix 1) appointing the proxy, must be completed and sent to Juliet Lee at juliet_lee@imas.org.sg by **10 September 2020**.
4. Pursuant to Clauses 8B and 10: Affiliate Members and Associate Members are not entitled to vote, participate in discussions or move resolutions at the Annual General Meeting.
5. Pursuant to Clause 40: Regular Members who seek election to the Committee must be proposed and seconded by two Regular Members and that such Regular Member must complete the Nomination Form (Appendix 2) to give its consent to its nomination and return the form to IMAS via email at juliet_lee@imas.org.sg. The list of candidates for the election shall be closed at **11:59pm on 10 September 2020**.

Appointment of Representative Form

Pursuant to Clause 32 of the Constitution of IMAS:

We, _____
[Name of company which is a Regular Member]

at _____
[Address of company which is a Regular Member]

a regular member of IMAS, hereby authorise:

[name, email address and designation of representative]

to be our representative, and

[name, email address and designation of alternate representative]

to be our alternate representative, at the 23rd Annual General Meeting of IMAS to be held on **30 September 2020** and at any adjournments thereof and to exercise all powers entitled to be exercised by us at the Annual General Meeting.

Our representative will be attending the Annual General Meeting on Zoom via:

- (a) Video Meeting (Audio-Visual Option) ☐
(b) Phone Dial-in (Audio Only Option) ☐

For Phone Dial-in (Audio Only Option), please provide the business contact number that the representative will be using:

Signature: _____

Company Stamp: _____

Name of Authorised Signatory: _____

Designation: _____

Date: _____

This authorisation is to be completed only by Regular Members and must be emailed to Juliet Lee at juliet_lee@imas.org.sg **no later than 3.30pm on 10 September 2020.**

Nomination Form For Election to the IMAS Executive Committee

Nomination Particulars of Company Being a Regular Member:

Name of Regular Member:
Full Address of Regular Member:

Name of Representative:
Designation:
NRIC/PP No.:
Nationality:
Date of Birth:
Gender:

PROPOSER¹

We hereby propose the above Regular Member to be a Committee Member of IMAS.

Name of Regular Member:
Full Address of Regular Member:

Name of Representative:
Designation:
NRIC/PP No.:

Signature of Representative: _____
Date:

Nomination Form
For Election to the IMAS Executive Committee
SECONDER¹

We hereby propose the above Regular Member to be a Committee Member of IMAS.

Name of Regular Member:

Full Address of Regular Member:

Name of Representative:

Designation:

NRIC/PP No.:

Signature of Representative: _____

Date:

NOMINEE¹

We hereby consent to our nomination by the Proposer and the Secunder. We agree that the Committee shall have the discretion to determine whether we are eligible to be elected as a Committee Member and that the Committee need not assign any reason for its determination. If elected, we hereby agree to be a Committee Member of IMAS, to act in the best interests of IMAS and to be bound by the Constitution. We declare that all the particulars given in this nomination form are true and accurate.

Company:

Signature: _____

Date:

¹ Proposer, Secunder & Nominee must be Regular Members.

² Pursuant to Clause 35(a), the Regular Member may be represented on the Committee by an Individual who is a senior managerial officer of the relevant Committee Member and who is ordinarily resident in Singapore. In addition, pursuant to Clause 36, no individual who is prohibited by law from being or acting as an officer of a registered society shall be eligible to be elected, re-elected, appointed or re-appointed as a Committee Representative or a Committee Alternative Representative.

Note: The Proposer, Secunder & Nominee must not be the same member firms. **The duly completed and executed nomination form must be must be emailed to Juliet Lee at juliet_lee@imas.org.sg by 11:59pm on 10 September 2020.**

Nomination Form For Re-election to the IMAS Executive Committee

Nomination Particulars of Company Being a Regular Member:

Name of Regular Member¹:

Full Address of Regular Member:

Name of Representative:

Designation:

NRIC/PP No.:

Nationality:

Date of Birth:

Gender:

NOMINEE²

We hereby consent to be re-elected to the IMAS Executive Committee. We will continue to act in the best interests of IMAS and to be bound by the Constitution. We declare that all the particulars given in this nomination form are true and accurate.

Company:

Signature: _____

Date:

¹ Pursuant to Clause 40, Regular Members who seek election to the Committee at any General Meeting, other than those seeking re-election, must be proposed and seconded by two Regular Members and such Regular Member must give its written consent to its nomination.

² Pursuant to Clause 35(a), the Regular Member may be represented on the Committee by an Individual who is a senior managerial officer of the relevant Committee Member and who is ordinarily resident in Singapore. In addition, pursuant to Clause 36, no individual who is prohibited by law from being or acting as an officer of a registered society shall be eligible to be elected, re-elected, appointed or re-appointed as a Committee Representative or a Committee Alternative Representative.

Note: The duly completed Nomination form must be must be emailed to Juliet Lee at juliet_lee@imas.org.sg by **11:59pm on 4 September 2020.**

Instructions for attending the 23rd Annual General Meeting

1. The meeting will be held online via Zoom Meeting platform.
2. Upon receipt of the *Appointment of Representative* Form, IMAS will send a confirmation email to the indicated official email address(es).
3. The confirmation email will contain user ID and password details, as well as the link to access the live audio-visual webcast and a toll-free telephone number to access the live audio-only stream of the Annual General Meeting proceedings.
4. Member representatives who do not receive the confirmation email by 12:00pm on 23 September 2020, but had registered by the 10 September 2020 deadline should contact IMAS at juliet_lee@imas.org.sg or +65 6223 9353.
5. On 30 September 2020, authorised representatives should click on the link in the confirmation email and enter the user ID and password, 30 minutes in advance (3:00pm), for verification before accessing the live audio-visual webcast of the Annual General Meeting proceedings. They may also call the toll-free telephone number in the confirmation email to access the live audio-only stream of the Annual General Meeting proceedings.
6. IMAS strongly recommends that the authorised representative access the live audio-visual webcast, rather than the live audio-only stream, as far as practicable. Authorised representatives should use a device that can support Zoom and is video compatible.
7. It is recommended that authorised representatives prepare identification documents (e.g. NRIC) on standby for identity verification purposes, if the need arises.
8. For any technical assistance, the authorised representative may contact IMAS secretariat via email at juliet_lee@imas.org.sg, or via phone at +65 6223 9353.